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Admissions Policy

Mini Vips Nursery & Daycare welcomes children from the age of 3 months up to 14 years and is open Monday - Friday from 7:30am - 6pm, 51 weeks of the year. The Early Years grant 'Free for 3 & 4 Year Olds' is available for up to 15 and 30 hours per week and we currently accept Childcare Vouchers and Early Years funding.

The Entry Procedure

Mini Vips Nursery & Daycare will ask for your child to attend a 'settling in session', to assess if both you and your child will be happy at the Nursery, All 'settling-in' sessions are free and individually tailored to the needs of your child. You'll get a warm welcome from the staff and a big smile from the other children. We are very flexible and will ensure that you and your child are happy.

Registration

We will ask for a deposit upon registration to hold a place for your child to join the Nursery. The deposit is £100 which includes a non-refundable registration fee of £20 and the remaining £80 will be allocated against your first invoice.

Birth Certificate

A copy of your child's birth certificate will be required by the Nursery when registration forms are completed. A medical form for your child must also be completed prior to joining the Nursery.

Special Needs

We do not discriminate in any way regarding entry. We welcome pupils with special educational needs, providing that the Nursery can offer them the support that they require. We welcome pupils with physical disabilities provided that our site is suitable for them. However, we advise parents of children with special educational needs or physical disabilities to discuss their child's requirements with the Nursery.

We will discuss thoroughly with parents and their medical advisers the adjustments that can reasonably be made for the child if he/she joins the day Nursery.

**Sibling Policy**

Most siblings join us at the Nursery. However, admission is not automatic, and it is recommended that the sibling is registered as soon as possible in order to ensure a place is available.

Religious Beliefs

Although Mini Vips Nursery & Daycare has Christian roots, we do not select nor discriminate for entry on the basis of religious belief.

Equal Treatment

Mini Vips Nursery & Daycare aim is to encourage applications from parents with as diverse a range of backgrounds as possible. This enriches our community and is vital in preparing our pupils for today's world.

We are committed to equal treatment for all, regardless of a child's race, ethnicity, religion, disability, sexual orientation or social background.

Contractual Terms and Conditions

Copies will be made available to parents as part of the admissions process.

Complaints

We hope that you and your child do not have any complaints about our admissions process; copies of the Nursery's complaints procedure can be sent to you on request and is on the Nursery web site.